

NORTHAMPTON BOROUGH COUNCIL

OVERVIEW AND SCRUTINY

ACTION PLAN: SCRUTINY PANEL 1

Recommendations from Scrutiny Panel (1 – Serious Acquisitive Crime, Violent Crime and Community Safety) completed in April 2013.

Proposed dates for monitoring implementation of accepted recommendations

Report received by Cabinet	Response received by Overview and Scrutiny Committee	Monitoring activity	Monitoring complete
17 July 2013	7 April 2014	10 November 2014	

Recommendation 1: A funding pot is identified to provide target hardening for properties that are located within hot spot areas.

Action	Implementation/responsibility by:	Resources required/available	Target date	Achievement/Completed
Funding bid made to PCC's 'Local Solutions' funding pot	Community Safety Manager	Officer time, funding agreed	April 2014	Completed – funding pot of £25k granted for 2014/15. In addition to this £50k pot for 'Weeks of Action' activity agreed.

Recommendation 2: Northampton Borough Council ensures active engagement with the Troubled Families Agenda.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Inter-departmental group established, and engagement/activity taking place	Debbie Ferguson	Officer time	October 2013	Completed - regular data updates received and shared. Flagging process in place on internal systems. Group meets on quarterly basis
Recommendation 3: Prior to any physical works being undertaken, consideration to long-term maintenance is given and resources identified				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Incorporate future maintenance into project planning	All officers	Officer time & budget to support proposals	October 2013 & ongoing	Completed - Now forms part of all project planning
Recommendation 4: Councillors are issued with regular updated information on the demographics of their wards.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
All Councillors to be given access to the 'Northamptonshire	Community Safety Data Analyst	Officer time	May 2015	Pages currently being worked on. Training on use of system will be provided to all Councillors. In the interim

Analysis' system				Councillors can access crime data for their area on the Northants Police website
Recommendation 5: Obsolete signs in place around the Council's housing stock are removed and all relevant signage is in situ and is clearly visible.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Review all existing signage	Housing	Officer time	October 2013	Completed - There are no issues highlighted at present, all signage is relevant and appropriate. Regular reviews form part of an ongoing process.
Recommendation 6: An enhanced and responsive maintenance service is implemented in "hotspot" areas.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Establish approach/process	Housing	Existing budget	October 2013	Ongoing - This approach has been broadened to provide a borough-wide enhanced service to victims of crime, thereby ensuring that tenants who do not live in hot spot locations are not disadvantaged. Incorporated in Decent Homes work. Links with CSP 'Weeks of Action'. Direct referrals to Property Maintenance for target

				hardening of high risk domestic violence victims properties.
Recommendation 7: A funding pot is identified to provide target hardening on Council properties that are located within hot spot areas				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Target Hardening approach to be agreed and implemented for NBC Housing areas	Housing, supported by Community Safety	Budget to support initiative	April 2014	Outstanding - Target Hardening scheme will be progressed by Housing for 2014/15 in partnership with Community Safety.
Recommendation 8: It is ensured that when land or buildings is transferred, it is stipulated that the land must be cleared and properly secured.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Requirement for security of land is implemented	Planning/Regeneration	Officer time	October 2013	Completed - If land is sold it can include positive obligations to fence, but it will be difficult to enforce. It is even more difficult (unless land is 'transferred' under a lease) to enforce obligations for land clearance and keeping land clear. Therefore, it may prove difficult to enforce any positive obligations attached to a sale of land. Due to this each case

				is monitored and dealt with on a case by case basis.
Recommendation 9: Consideration is given to utilising unused open spaces in residential areas across the town for public use.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Process for assessing open spaces is put in place.	Planning/Regeneration	Officer time	October 2014	Completed - Site audits are carried out on any unused open space to determine if appropriate for public use.
Recommendation 10: Planning continues to work with and seek advice and guidance from the Police Architectural Liaison Officer to ensure new developments meet 'Design out Crime' standards.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Formalise working arrangements between Planning and Police ALO	Planning/Police	Officer time	October 2013	Completed – Been in place since 2006. Planning continue to work closely with the Police Architectural Liaison Officer on new developments in the Borough and this will continue. Officer spends one day a week at NBC.

Recommendation 11: Clarification is given on the role of the Neighbourhood Wardens. This information is disseminated to ward Councillors.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Information distributed to Councillors	Environmental Health Manager	Officer time	April 2014	Completed – information distributed to Councillors
Recommendation 12: Neighbourhood Wardens undertake annual refresher training on crime prevention matters.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Refresher training for Wardens completed	Environmental Health Manager	Officer time	April 2014	Completed – refresher training on various topics taken place and will now become part of an ongoing programme. Accreditation training took place for newer wardens in early October 2014.
Recommendation 13: An on-going professional training and development plan, with specific focus on crime prevention and community safety, for Neighbourhood Wardens is produced and implemented				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
As per recommendation 12	As per recommendation 12	As per recommendation 12	As per recommendation 12	As per recommendation 12

Recommendation 14: Following completion of projects in hotspot locations, an exit plan is developed outlining support and maintenance post project, in order that the positive results are maintained.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Process is put in place	Community Safety Team	Mainstream funding within existing budgets	October 2013	Completed - This forms part of the core process for Community Safety Partnership activity when delivering projects.
Recommendation 15: On-going maintenance budgets are included with any environmental improvements such as fencing.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Mainstream budgets identified	Community Safety Team	Mainstream funding within existing budgets	October 2013	Completed - This forms part of the core process for Community Safety Partnership activity when delivering projects.

Recommendation 16: A directory for young people is developed that provides information on services and facilities available to young people.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Directory for professionals developed	NCC	Officer time	April 2014	Completed- Northamptonshire County Council Community Safety Team have developed a directory that links in with the Troubled Families agenda.

Recommendation 17 There is timelier sharing of data from Accident and Emergency with the Community Safety Partnership. This means weekly highlight reports and full details on a monthly basis.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Data sharing process between agencies agreed	Public Health	Officer time	April 2014	Completed – weekly highlight data being provided to CS Data Analyst and reports provided to relevant officers. Partners have agreed to quarterly and annual detailed reports.

Recommendation 18 A mechanism is introduced to ensure that the Health and Wellbeing Board can provide information and feedback to the Community Safety Partnership (CSP).

Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Mechanism in place	Health & Wellbeing Board	Officer time	April 2014	Outstanding

1. **Recommendation 19:** Membership of the CSP be revisited to ensure that it includes all relevant Agencies and service areas, including the Voluntary Sector.

Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
CSP Membership reviewed and updated	Community Safety Partnership Chair/Community Safety Partnership Manager	Officer time	April 2014	Completed – membership has been reviewed and updated to include relevant agencies both strategically and operationally

Recommendation 20 When training/education around crime prevention issues is undertaken, consideration is always be given to the audience and the trainer is mindful to use appropriate language that is universally understood.

Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Approach towards	Community Safety Partnership	Officer time	April 2014	Completed – flagged with all

training/education to be agreed				partner agencies and approach agreed
Recommendation 21 Information systems between the Police and local Councillors are reviewed and further developed.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Information exchange is further developed and implemented	Community Safety Partnership & Police	Officer time	April 2014	Completed - Briefings to local councillors on crime issues and local information is available on request from local Safer Communities Policing Teams. Crime data is available on police website Access to the 'Northamptonshire Analysis' system, with training in its use is being arranged for April/May 2015 for all Councillors.
Recommendation 22: Support is given to the Intensive Community Engagement programme hosted by Northamptonshire Police.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Intensive Community Engagement project is supported by NBC	Police / relevant NBC dept	Officer time and existing budget	April 2014 & ongoing	Completed and ongoing – NBC officers are supporting programmes as and when

officers				implemented. Currently supporting Blackthorn project.
Recommendation 23 Formal links between Enterprise Management Services (EMS) and Northampton Borough Council are developed around situational crime to ensure faster information sharing and faster responses to dealing with service issues, therefore resulting in a positive outcome for the community.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Process for information sharing and response to issues implemented	Community Safety Manager / ESP Unit	Officer time	April 2014	Completed - Links have been established through Environmental Services Partnership Unit. Excellent support provided for CSP 'Weeks of Action'
Recommendation 24 Residents Associations, Community Groups and Forums are encouraged to use open spaces which in turn will assist in community development and ownership of their local areas.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Consultation process for Forums & Community Groups in place	Community Forums	Officer time	April 2014	Completed - See recommendation 9. Any consultation with Residents Associations, Community Groups and Forums are being progressed by the Partnerships and Communities

				team.
Recommendation 25: A programme of works on the priority locations identified by Northampton Borough Council is built into the Community Pay Back Initiative.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Process agreed to ensure delivery of projects	Community Safety / Probation	Officer time & CSP funding to support projects	April 2014	Completed – agreed process in place between Probation and NBC, Community Safety
Recommendation 26 A copy of this report is provided to the Office of the Police and Crime Commissioner, Northamptonshire.				
Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
Provide copy of report to PCC	Overview & Scrutiny Officer	Officer time	April 2014	Completed - copy of report has been sent to the Police and Crime Commissioner

Recommendations to the Overview and Scrutiny Committee

Recommendation 27 The Overview and Scrutiny Committee be asked to consider the inclusion of a Scrutiny Review of Interpersonal Violence in its Work Programme for 2013/2014.

Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
The Overview and Scrutiny Work Programming event 2013 agreed that it was not timely for this review to take place in 2013/2014 – it was forwarded the O&S Work Programming event 2014 and a Scrutiny Review was included onto the O&S Work Programme for 2014/2015	Included within the O&S Work Programme 2014/2015 – Scrutiny Panel 1 (Interpersonal violence)	-	The Review will be completed and have reported to the O&S Committee by March 2015	Review commenced

Recommendation 28: The Overview and Scrutiny Committee, as part of its monitoring regime, reviews the impact of this report in six months' time.

Action	Implementation/responsibility by	Resources required/available	Target date	Achievement/Completed
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Included onto the O&S Monitoring Work Programme 2014/2015	Added to the O&S Monitoring Work Programme - Overview and Scrutiny Committee	n/a	Monitoring to take place in November 2014	
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